



Florence Rideout Elem School
18 Tremont Street
Wilton, NH 03086

Aug 24, 2015

Meeting Minutes #59

Attendees:

Harry Dailey- School Board

Tim O'Connell- Principal

Buddy Erb- School

Marc Jobin- Owner's Rep

Kyle Barker- Architect

Bruce Reini- Super

Dave Ross- Project Manager

Cc:

Joyce Fisk- School Board

Lise Tucker- Business Administrator

Jim Button- School Board (conference call)

Construction

Construction: (8/14) Ceiling contractor has been behind causing areas to get behind. HCC has been pushing all areas despite. Gym painting ongoing, floor finish scheduled for 8/24. Kitchen equipment all onsite and in the process in final connections. Finishes on going in the Admin and addition area. Underlayment in 1895 80% complete. Flooring scheduled for next week. Ceilings ongoing in 1895. MEP start ups and final inspections targeted for 8/31 week. **(8/24)** - 1895 Building 2nd Floor - Must be complete by Monday night 8/24. 8/25 Close ceilings 8/26 Waxing floors/cleaning. 3rd Floor – Must be complete by Tuesday night 8/25. 8/26 Close ceilings. 8/27 Waxing floors/cleaning. Admin/Addition area – Must be complete by Friday 8/28. 8/28-8/31 Waxing and cleaning. Waxing of all common areas TBD next week based on schedule. Kitchen inspection scheduled 8/25 with SBOH. State FM pre inspection 2:00pm today. Final inspections/ C of O -8/31 week
Teacher & Furniture Move in 8/31. Library furniture will be delayed. No date yet.
9/3- Staff Meeting 12pm-1pm Lunch, 1-3pm meeting. 9/4 - Open House.
9/8-First Day of School

<p>52.6 Harry marked up a site plan about possible changes to the sidewalks and roads. Final discussion and approval to happen in Friday's meeting.</p> <p>(7/10) Harry handed out the hand sketch in the meeting. There is a small change to the curbing and a sidewalk with tip-downs has been added. Kyle to have his engineer produce a SK.</p> <p>(7/17) Everything to be installed per sketch and a final plan will be created for the as-builts.</p> <p>(7/24) ADA detectable warning plates to be installed everywhere shown and be yellow. Final traffic routing TBD by school/ town.</p> <p>(7/31)-Site signage no change. Order</p> <p>(8/7)-Fence posts 4" dia will be installed at each end of the driveway for chain.</p> <p>(8/14) Posts to be installed next week. HCC to check on Site signs.</p> <p>(8/24) – Posts being installed today. FD suggested a plastic chain so it can be driven through if there is an emergency. HC signs for the front of the building will be mounted on the columns.</p>	
<p>55.2 The classroom layout needs to be given to the school. Tim & Jackie walked the space to determine where the Smart board would go.</p> <p>(7/31) Waiting on vendor. (8/7) Layout and power/data locations confirmed.</p> <p>(8/14) –Board installation scheduled to begin 8/24.</p> <p>(8/24)-Installation in process. DR to confirm WB order. TO will confirm what they have for WB's in stock.</p>	<p>Hutter School</p>

<p>55.5 The landscaping plan needs to be brought to the next meeting. The team will review what is shown and make a final determination on what is being installed.</p> <p>(8/7) - DR will schedule a meeting with a Landscaper Friday am to come up with a plan with BE. (8/14) Plan was developed and reviewed with team. Fornier pricing now.</p>	
<p>55.6 There was a discussion on the overall project schedule. LCS will open on 9/1 as planned. On the 26th teachers will start moving their boxes in the building and setting up for the first day of school. This will require Hutter to get the CofO by Monday the 24th. FRES opening will be delayed until 9/8. The CofO will need to be received by Monday 8/31. The furniture will be delivered to the site and unloaded on Friday the 28th and Monday the 31st. (8/7) – School start is confirmed for 9/8. WFD will contact State FM for final walkthrough week of 8/24. Chief will do the final inspection even if SFM can not make it out before start of school. (8/14)Furniture will also be installed 9/1, 9/2. Awaiting confirmation on SFM. Hoping for 8/24 2:00pm. (8/24) –Meeting Scheduled today around 2:00pm. Separate notes to follow.</p>	Hutter
<p>56.1 Some additional stripping was added to the site. See plan.</p> <p>(8/7)-Stripping complete. (8/14) TO requested number spaces. HCC trying to coordinate with the LCS stripping. (8/24)-Scheduled for 8/25.</p>	HCC
<p>57.1 HD spoke with the Little league concerning restoring the field. It was requested to have a jockey mix on the entire infield with the 60' bases. No mound. And for both fields. HCC will get pricing so School can decide if they will just restore</p>	Hutter

<p>or upgrade. (8/14) HCC met with Fournier Landscaping. Pricing options now. (8/24)-Same.</p> <p>58.1 HCC will confirm access control for main entry. Doors G01 & G03 have ELR with fobs. BE will have One Source wire. Door G05, G06, need mag locks with door releases to the main office. G11 needs electric strike. HCC will have Grace Electric wire. (8/24)-All info was sent to Grace. Maglocks and electric strike on site. Work to be done 8/31 week.</p> <p>58.2 School asked if speakers for the 1895 building will be the existing ones reused. HCC to confirm with GE/Arcomm. (8/24)-Arcomm purchased new speakers but will reuse all of the existing ones they can and return remainder of new not used. HCC to have Grace/Arcomm confirm PA system completion.</p> <p>58.3 HCC to confirm field dim. For gym wall pads. Pads for stage to be removable. (8/24)-Pads ordered. Waiting on delivery confirmation.</p> <p>59.1 Room 121 is listed as unassigned. HCC assumed this to be Storage. TO requesting a classroom. This existing room has a water infiltration issue. It was discussed that the walls would be GWB. KB is recommending some other finish. Paint will not stay on the existing granite and brick. KB/HCC to work on some options.</p> <p>Next meeting will be Friday August 28, 2015 at 10am. It will be in the classroom of Phase 1. These meeting minutes represent Hutter Construction Corporation's understanding of the items discussed. If any additions, deletions or corrections are necessary, please contact HCC within five (5) business days.</p>	<p>Hutter</p> <p>Hutter/School</p> <p>Hutter</p> <p>Hutter</p> <p>Barker/Hutter</p>
---	---